

**SCHOHARIE CENTRAL SCHOOL  
BOARD OF EDUCATION**

DATE: JULY 12, 2011  
 TIME & PLACE: 7:00 P.M. – JR./SR. HIGH LIBRARY CLASSROOM  
 KIND OF MEETING: ANNUAL REORGANIZATIONAL MEETING  
 ELECTED MEMBERS PRESENT: BLEAU, BURTON, ISLES, JAQUEWAY, MONSEES, SCHULTZ, WILBER  
 APPOINTED MEMBERS PRESENT: BRIAN SHERMAN, SUPERINTENDENT  
 ROBERT BONAKER, BUSINESS ADMINISTRATOR  
 ROSEMARY WILBER, DISTRICT CLERK  
 ALSO PRESENT: STACEY DELANEY, JR./SR. HIGH SCHOOL PRINCIPAL  
 LINDA NEVULIS, DIRECTOR OF PUPIL SERVICES  
 JAMIE ROCKHILL, JR./SR. HIGH SCHOOL ASSISTANT PRINCIPAL AND  
 PHYSICAL EDUCATION/ ATHLETIC DIRECTOR  
 2 MEDIA REPRESENTATIVES; 3 DISTRICT RESIDENTS;  
 1 STAFF MEMBER; 0 STUDENTS

The Annual Reorganizational Meeting of the Board of Education of Schoharie Central School District was held on Tuesday, July 12, 2011 in the Jr./Sr. High School Library classroom. Senior Board Member Carol Ann Wilber called the meeting to order at 7:03 pm.

Miss Wilber welcomed Mr. Bleau to the Board of Education. She also congratulated Mrs. Isles on her re-election.

Miss Wilber said the first item of business was to administer the Oath of Office to the newly elected Board of Education members. The Oath of Office was administered by District Clerk, Rosemary Wilber, to James Bleau and Linda Isles. Mr. Bleau and Mrs. Isles signed an Oath of Office Statement which will be on file in the Clerk's Office.

OATH OF OFFICE TO  
NEW BOARD MEMBERS

Miss Wilber noted that the next item on the agenda was to elect a president and vice-president of the Board of Education. She asked Board members for nominations for President and Vice-President for the Board of Education for the 2011-2012 school year. Ms. Monsees nominated Miss Wilber for the position of President. Miss Wilber thanked Ms. Monsees but stated that she must decline nomination. Ms. Monsees then nominated Mrs. Isles for President and Mrs. Schultz for the position of Vice-President. Mrs. Jaqueway seconded the motion. Miss Wilber asked if there were any other nominations. There were none.

NOMINATE  
PRESIDENT AND VICE-  
PRESIDENT FOR BOARD  
OF EDUCATION

Yes – 7  
No – 0

Motion Carried

Mrs. Isles was declared elected as President and Mrs. Schultz was declared elected as Vice-President of the Board of Education for the 2011-12 school year.

2011-12 PRESIDENT  
AND VICE-PRESIDENT

The Oath of Office was administered by the District Clerk to President Isles, Vice-President President Schultz and Superintendent Sherman. An Oath of Office statement was signed by all and will be on file in the Clerk's Office.

OATH OF OFFICE

President Isles called for a motion to approve the Reorganizational Meeting Appointments.

Motion was made by Ms. Monsees, seconded by Mr. Burton that the Board of Education accept the recommendation of Superintendent Sherman to appoint the following personnel, agenda items #4 a. through t., making note that item i. Appoint School Attorney will be determined at a later date.

REORGANIZATIONAL  
APPOINTMENTS

a. THAT Rosemary Wilber be appointed to the position of Clerk of the District for the 2011-12 school year; Deputy Clerk: Emily Bywater;

DISTRICT CLERK

b. THAT Dr. Lorraine Davis be appointed as the school physician for the 2011-12 school year;

SCHOOL PHYSICIAN

c. THAT Marvin & Company, CPAs be appointed as Independent Auditor for the 2011-12 school year;

AUDITOR

**BOARD OF EDUCATION MEETING – MINUTES OF REORGANIZATIONAL MEETING  
JULY 12, 201**

**PAGE 2**

- |                                                                                                                                                      |                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| d. THAT Julie Langan be appointed to the position of Treasurer of the District for the 2011-12 school year; Deputy Treasurer: Susan Schuppel;        | TREASURER                               |
| e. THAT Susan Schuppel be appointed to the position of Treasurer of the Student Activity Fund for the 2011-12 school year; Alternate: Barbara Smith; | TREASURER STUDENT<br>ACTIVITY FUND      |
| f. THAT Brian Sherman be appointed to the position of Attendance Officer for the 2011-12 school year; Alternate: Robert Bonaker;                     | ATTENDANCE<br>OFFICER                   |
| g. THAT Robert Bonaker be appointed as Purchasing Agent for the 2011-12 school year; Alternate: Brian Sherman                                        | PURCHASING<br>AGENT                     |
| h. THAT Susan Schuppel be appointed to the position as Tax Collector for the 2011-12 school year; Alternate: Barbara Smith;                          | TAX COLLECTOR                           |
| i. THAT the School Attorney is to be determined at a later date for the 2011-12 school year;                                                         | SCHOOL ATTORNEY                         |
| j. THAT Brian Sherman be appointed as Records Access Officer for the 2011-12 school year; Alternate: Robert Bonaker;                                 | RECORDS ACCESS<br>OFFICER               |
| k. THAT Linda Nevulis and Robert Bonaker be appointed Title IX Compliance Officers for the 2011-12 school year;                                      | TITLE IX COMPLIANCE<br>OFFICERS         |
| l. THAT Robert Bonaker be appointed as Federal Privacy Officer for the 2011-12 school year; Alternate: Brian Sherman;                                | FEDERAL PRIVACY<br>OFFICER              |
| m. THAT Robert Bonaker be appointed as Schoharie Area Workers Compensation Trust Trustee for the 2011-12 school year; Alternate: Brian Sherman;      | WORKERS COMP. TRUST<br>TRUSTEE          |
| n. THAT Judith Henningson be appointed as Claims Auditor for the 2011-12 school year;                                                                | CLAIMS AUDITOR                          |
| o. THAT Shawn Gathen be appointed as Asbestos LEA Designee for the 2011-12 school year; Alternate: Floyd Lamont Jr.                                  | ASBESTOS LEA<br>DESIGNEE                |
| p. THAT Rebecca Rockwell and Rosemary Wilber be appointed as Census Enumerators for the 2011-12 school year;                                         | CENSUS<br>ENUMERATORS                   |
| q. THAT Barbara Smith be appointed as Records Management Officer for the 2011-12 school year;                                                        | RECORDS MANAGEMENT<br>OFFICER           |
| r. THAT Robert Bonaker be appointed as Medicaid Compliance Officer for the 2011-12 school year; Alternate: Linda Nevulis                             | MEDICAID COMPLIANCE<br>OFFICER          |
| s. THAT Michele Marshall (High School) and Nilani DiSilva (Elementary School) be appointed as substitute callers for the 2011-12 school year.        | SUBSTITUTE CALLERS                      |
| t. THAT Charlene Haverly be appointed as SED approved program instructor for First Aid/CPR for the 2011-12 school year.                              | PROGRAM INSTRUCTOR<br>FOR FIRST AID/CPR |

Yes – 7

No – 0

Motion Carried

**BOARD OF EDUCATION MEETING – MINUTES OF REORGANIZATIONAL MEETING  
JULY 12, 2011**

Motion was made by Mrs. Jaqueway, seconded by Mrs. Schultz that the Board of Education set the following substitute pay rates for the 2011-2012 school year:

**SET SUBSTITUTE  
PAY RATES**

Instructional with Teaching Certification	\$85.00/day
Instructional with a 4-Year Degree	\$75.00/day
Instructional without Degree	\$65.00/day
Clerical	\$7.98/hour
Bus Driver	\$13.58/hour
Teacher Aide – Part Time	\$7.25/hour
Teaching Assistant/Teacher Aide – Full Time	\$7.88/hour
Nurse	\$75.60/day
Cleaner/Custodial Worker	\$7.88/hour
Food Service Worker	\$7.25/hour

Yes – 7  
No – 0

Motion Carried

Motion was made by Ms. Monsees, seconded by Miss Wilber that all employees including the Tax Collector be bonded in the amount of \$100,000, and that the School District Treasurer and the Business Administrator be bonded in the amount of \$2,000,000 for the 2011-2012 school year.

**BONDING**

Yes – 7  
No – 0

Motion Carried

Motion was made by Mrs. Schultz, seconded by Mr. Burton that NBT and NY CLASS each be designated as a depository for the school funds for the bank accounts as listed; and that Robert Bonaker be designated for Investment Authorization (alternate: Brian Sherman) for the 2011-2012 school year.

**DEPOSITORY BANKS**

Yes – 7  
No – 0

Motion Carried

Motion was made by Mrs. Jaqueway, seconded by Ms. Monsees that the Times Journal and The Daily Gazette be designated as the official newspaper of the District for purposes of legal advertising during the 2011-2012 school year.

**OFFICIAL  
NEWSPAPERS**

Yes – 7  
No – 0

Motion Carried

Motion was made by Mrs. Jaqueway, seconded by Mrs. Schultz that Superintendent Sherman be designated to be the authorizing official for staff members to attend educational conferences and conventions within budgetary limitations during the 2011-2012 school year.

**CONFERENCES  
AUTHORIZATION**

Yes – 7  
No – 0

Motion Carried

Motion was made by Ms. Monsees, seconded by Mrs. Schultz that the Board of Education designate the following as Regular Board Meeting Dates, Public Budget Hearing Date, and Budget Vote Dates for the 2011-2012 school year:

**BOE MEETING  
DATES FOR 2011-2012**

8/17/11	9/07/11	9/21/11	10/05/11	10/19/11
11/02/11	11/16/11	12/07/11	1/18/12	2/01/12
2/15/12	3/07/12	3/21/12	4/04/12 (Budget adoption)	
4/23/12 (Mon. – BOCES Vote)		5/02/12 (Budget Hearing)		5/15/12 (Tues. – Public Budget Vote)
6/06/12	6/20/12			

Yes – 7  
No – 0

Motion Carried

**BOARD OF EDUCATION MEETING – MINUTES OF REORGANIZATIONAL MEETING  
JULY 12, 2011**

**PAGE 4**

Motion was made by Mrs. Jaqueway, seconded by Ms. Monsees that the Board of Education authorize and establish petty cash funds as follows for the 2011-2012 school year: **PETTY CASH**

Jr./Sr. High School Office – Debi Cardella	\$100
Elementary School Office – Nilani DeSilva	\$100
Superintendent’s Office – Rebecca Rockwell	\$100
Business Office – Julie Langan	\$ 50

Yes – 7  
No – 0

Motion Carried

Motion was made by Mrs. Schultz, seconded by Mr. Burton that the Board of Education approve the following:

THAT Superintendent Sherman be authorized to sign Federal Project Applications, Claims and Reports for the 2011-2012 school year;

**AUTHORIZATION TO  
SIGN FED. PROJECT APP.**

THAT Josie Ennist be authorized to sign school lunch claims and reports for the 2011-2012 school year; alternate: Robert Bonaker

**AUTHORIZATION TO  
SIGN LUNCH CLAIMS**

THAT Robert Bonaker be authorized to certify payrolls for the 2011-2012 school year; alternate Brian Sherman.

**AUTHORIZATION TO  
CERTIFY PAYROLLS**

THAT Susan Schuppel and Robert Bonaker be authorized to sign Extra Classroom Activity Fund Checks for the 2011-2012 school year.

**AUTHORIZATION TO  
SIGN ACTIVITY FUND  
CHECKS**

THAT authorization be given for the Use of Facsimile of Signature of the District Treasurer on District Checks for the 2011-2012 school year.

**AUTHORIZATION FOR  
USE OF FACSIMILE OF  
SIGNATURE ON CHECKS**

Yes – 7  
No – 0

Motion Carried

Motion was made by Mrs. Jaqueway, seconded by Ms. Monsees that Miss Carol Wilber be designated as delegate to the Schoharie County School Boards Association for the 2011-2012 school year.

**DELEGATE TO THE  
SCHOHARIE COUNTY  
SCHOOL BOARD  
ASSOCIATION**

Miss Wilber stated that she would like to see another Board Member be the delegate as this would be her last year on the Board of Education. She said she would continue to attend the Schoharie County School Boards Meetings. Ms. Monsees and Mrs. Jaqueway stated that they would be the delegates on behalf of Schoharie Central School. It was noted that there could be only one vote by an SCS member during these meetings.

Motion was made by Mr. Burton, seconded by Mrs. Schultz that Ms. Barbara Monsees be designated as delegate to the Schoharie County School Boards Association for the 2011-2012 school year.

Yes – 7  
No – 0

Motion Carried

Motion was made by Mr. Burton, seconded by Mrs. Schultz that Superintendent Sherman be authorized to make budget transfers up to \$10,000 for the 2011-2012 school year.

**AUTHORIZE BUDGET  
TRANSFERS**

Yes – 7  
No – 0

Motion Carried

Motion was made by Mrs. Schultz, seconded by Mr. Burton that all Policies and the Code of Ethics currently in effect during the 2010-2011 school year be re-adopted for the 2011-2012 school year. RE-ADOPT POLICIES

Yes – 7  
No – 0  
Motion Carried

Motion was made by Mr. Burton, seconded by Ms. Monsees that the Board of Education appoint the following persons to the Committee on Special Education for the 2011-2012 school year: CSE COMMITTEE MEMBERS

Linda Nevulis, Kelly Fagnani, Lorraine Davis, Regular Education Teacher, Special Education Teacher, Parent Member, Parent

Yes – 6  
No – 0  
Abstain – 1 (Jaqueway)  
Motion Carried

Motion was made by Ms. Monsees, seconded by Mrs. Schultz that the Board of Education appoint the following persons to the Committee on Preschool Special Education for the 2011-2012 school year: CPSE COMMITTEE MEMBERS

Linda Nevulis, Preschool Representative, County Representative (Schoharie: Linda Stiles; Montgomery: Angela Stuart; Albany: Karen Jones), Alternate: Kelly Fagnani, Child’s Teacher, Early Intervention Representative (Schoharie: Karen Karker, Bruce Niles), Parent Member, Parent

Yes – 6  
No – 0  
Abstain – 1 (Jaqueway)  
Motion Carried

Motion was made by Mr. Burton, seconded by Miss Wilber that the Board of Education appoint the CSE/CPSE Parent Member. CSE/CPSE PARENT MEMBERS

Yes – 6  
No – 0  
Abstain – 1 (Jaqueway)  
Motion Carried

Motion was made by Mrs. Schultz, seconded by Ms. Monsees that the following Impartial Hearing Officers (IHO) be approved for the 2011-2012 school year: IMPARTIAL HEARING OFFICERS

Joan Alexander, Lynn Almelch, Robert Briglio, Jaclyn Brillling, Paul Bumbalo, Diane Cohen, Maryanne Dimeo, Lana Flame, Delores Freed, Colleen Heinrich, George Kandilakis, Martin Kehoe III, Dora Lassinger, Michael Lazan, Nancy Lederman, James McKeever, Karen Norlander, David Nydick, Janice Orland, Kenneth Ritzenberg, Jerome Schad, Leonard Sienko, Jr., Craig Tessler, Aaron Turetsky, James Walsh, Mindy Wolman

Yes – 7  
No – 0  
Motion Carried

Motion was made by Mr. Burton, seconded by Mrs. Jaqueway that the Board of Education authorize the District’s continued participation in the Federal Breakfast and Lunch Programs for the 2011-2012 school year. CONTINUE BREAKFAST/LUNCH PROGRAMS

Yes – 7  
No – 0  
Motion Carried

Motion was made by Mrs. Schultz, seconded by Mrs. Jaqueway that the Board of Education authorize the establishment of new Student Meal Rates for the 2011-2012 school year as follows:

ESTABLISH NEW  
STUDENT MEAL RATES

Elementary School Breakfast	\$1.25
Jr./Sr. High School Breakfast	\$1.50
Elementary School Lunch	\$2.00
Jr./Sr. High School Lunch	\$2.25

Yes – 7  
No – 0

Motion Carried

Mr. Bonaker made note that the price of each meal has an increase of 25 cents. He said this is the first increase in three years.

Motion was made by Ms. Monsees, seconded by Mrs. Schultz that the Board of Education establish the mileage rate for the 2011-2012 school year at the prevailing IRS Rate (currently 55.5 cents per mile).

ESTABLISH  
MILEAGE RATE

Yes – 7  
No – 0

Motion Carried

Motion was made by Miss Wilber, seconded by Mrs. Jaqueway to appoint the entire Board of Education Members as the Audit Committee for the 2011-2012 school year.

APPOINT  
AUDIT COMMITTEE

Yes – 7  
No – 0

Motion Carried

Motion was made by Miss Wilber, seconded by Mrs. Schultz to adjourn the Annual Reorganizational Meeting

ADJOURN  
REORGANIZATIONAL  
MEETING

Yes – 7  
No – 0

Motion Carried

President Isles declared the Reorganizational Meeting of July 12, 2011 to be adjourned at 7:25 pm. She stated that we would move to the Regular Meeting at this time.

ADJOURNMENT

Respectfully submitted,

Rosemary Wilber  
District Clerk